

STANDING ORDER WIRE INSTRUCTION FORM

New standing order instruction

Amendment of existing standing order instruction

Delete existing standing order

DEBIT ACCOUNT INFORMATION (Person /Company sending funds)		Start Date (MMM/DD/YYYY)
Debit Account Name		Expiry Date (MMM/DD/YYYY)
Debit Account Number		
Frequency	Weekly Bi-Monthly Monthly Other / Date _____	
Debit Currency	BMD USD CAD GBP EUR Other _____	
Amount	Amount in words	
Remittance Currency	BMD USD CAD GBP EUR Other _____	
Amount	Amount in words	

BENEFICIARY DETAILS (Person / Company receiving funds)	
Beneficiary Name	Beneficiary Address
Beneficiary Account Number or IBAN	
Beneficiary Bank Name	Beneficiary Bank Address
Beneficiary Bank Code: <i>SWIFT BIC / Sort Code / FedWire Id etc.</i>	Country:
Payment Details: <i>Not to exceed 35 characters</i>	

DECLARATION & AUTHORISATION	
We understand that where the payment falls on a holiday or a weekend, my/our account will be debited on the business day prior to the payment date.	
Authorised Signatory (<i>print full name</i>)	Authorised Signatory (<i>print full name</i>)
Signature	Signature
Date (MMM/DD/YY)	Date (MMM/DD/YY)
Contact Telephone Number:	Contact Telephone Number:

FOR BANK USE ONLY	
Verified By:	<input type="checkbox"/> Commission S/O 01 Y52 710105 Foreign \$
Approved By:	<input type="checkbox"/> Commission S/O 01 Y52 710105 Local \$